

**STRAIGHT BILL OF LADING - SHORT FORM - ORIGINAL - NOT NEGOTIABLE**



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**INSTRUCTIONS:** COMPLETE ALL SHADED AREAS. RETURN COMPLETED BILL OF LADING TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

**INBOUND FREIGHT SENT TO: ADVANCE WAREHOUSE**   
**INBOUND FREIGHT SENT TO: DIRECT TO SHOW SITE**   
 ONSITE CONTACT  
 NAME: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**FROM:**  
 Exhibiting Company Name \_\_\_\_\_ Booth No. \_\_\_\_\_  
 Name of Event/Show \_\_\_\_\_ Date Prepared \_\_\_\_\_

**TO:**  
 Ship To \_\_\_\_\_  
 Attention \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
**CARRIER:** (if known)  FedEx Express  FedEx Ground  FedEx Freight  UPS Box  
 Other \_\_\_\_\_  
 Tracking # \_\_\_\_\_

**IN THE EVENT YOUR SELECTED CARRIER FAILS TO ARRIVE BY THE DESIGNATED MOVE OUT TIME, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS. IF NO OPTION IS SELECTED, MODERN EXPO & EVENTS WILL FORCE THE SHIPMENT ACCORDINGLY VIA OUR HOUSE CARRIERS.**

REROUTE VIA CONTRACTOR'S CHOICE (T-Force FRIEGHT) IF YOU HAVE AN ACCOUNT #, PLEASE PROVIDE \_\_\_\_\_  
 DELIVER TO MODERN EXPO & EVENTS WAREHOUSE AT EXHIBITOR'S EXPENSE.

BY ACCEPTING THIS BILL OF LADING, MODERN EXPO & EVENTS (MEE) ASSUMES NO RESPONSIBILITY FOR SHIPMENTS LEFT IN THE BOOTH BY EXHIBITOR. ALL MATERIALS ARE SUBJECT TO FINAL COUNT AND CORRECTION AT TIME OF ACUTAL REMOVAL FROM BOOTH. MEE RESERVES THE RIGHT TO RE-ROUTE ANY OUTGOING SHIPMENT VIA AN ALTERNATE CARRIER IN THE EVENT THE DESIGNATED CARRIER FAILS TO PICK UP THE SHIPMENT. MEE ASSUMES NO RESPONSIBILTIIY FOR MISDIRECTED SHIPMENTS AS A RESULT OF OLD SHIPPING LABELS WHICH REMAIN ON CONTAINERS. It is the shipper's responsibility to state the National Motor Freight Classification Commodity Description; otherwise shipment shall be described as Exhibition Materials.

No. Pieces	Kind of Package, Description of Articles, Special Marks, Exceptions	Estimated Weight	Class: Exhibition Material 125
	Crates (Wooden) Exhibition Material		
	Cartons (Cardboard)		
	Fiber Cases/Trunks		
	Skids/Pallets		
	Carpets (Color _____)		

**NOTES:**

**BILLING INFORMATION:**  
 Shipper/Exhibitor \_\_\_\_\_ Attention \_\_\_\_\_  
 Permanent address of shipper (street) \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Shipper (signature) \_\_\_\_\_  
 Shipper (print name) \_\_\_\_\_  
 Telephone (\_\_\_\_\_) \_\_\_\_\_

*Received in apparent good order, except as noted:*  
 Carrier Name \_\_\_\_\_  
 Agent/Driver \_\_\_\_\_  
 Date \_\_\_\_\_

*This Bill of Lading is to be signed by the shipper and agent of carrier.  
 Shipper hereby certifies that he is familiar with all the terms and conditions of the said Bill of Lading, including those on the back thereof, set forth in the classification or tariff which governs the transportation of this shipment, and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.*